




DATE: July 18, 2022

TO: Eduardo Ochoa, President
Katherine Kantardjieff, Provost & Vice President for Academic Affairs
John Fraire, Interim Vice President for Student Affairs
Larry Samuels, Vice President for Strategic Initiatives
Barbara Zappas, Vice President for University Advancement

FROM: Glen R. Nelson, Vice President of Administration & Finance/
Chief Financial Officer 
Glen Nelson (Jul 26, 2022 15:39 PDT)

CC: Steve Mackey, Associate Vice President of Finance
Yolanda Anglin, Director of Budget & Planning

RE: 2022-23 CSU Monterey Bay Approved Divisional Base and Mandatory
Budget Allocations

Attached are the approved divisional base and mandatory budget allocations for 2022-23 subject to the Governor's approved 2022-23 budget and the subsequent allocations from the California State University's Chancellor's Office. The base and mandatory budgets will be posted to the divisional accounts requested as part of your original submission in the September 2022 accounting period. The prior year's base budgets will be posted to the divisional accounts based on their position at June 30, 2022 in the July 2022 accounting period.

Supporting materials are attached for your information.

If you have any questions, please let me know.

Attachments:
2022-2023 Approved Base Budget Allocations
2022-2023 Approved Mandatory Budget Allocations

APPROVED CSUMB FY 2022-23 BASE BUDGET REQUESTS

AMOUNTS				
AREA	BUDGET TYPE		BASE BUDGET	COMMENTS
			APPROVED	
PRESIDENT'S OFFICE				
Media Specialist - 1.0 Position	UACE	Campus Required	104,040	Employee started 4/12/22
ASC - .5 Position	OIES	Strategic Initiatives	42,840	Look for the need or existence of a .5 ASC
Misc	CES/UACE	Campus Required	14,135	OE Budget for Conf/Events & UACE
Misc	UP	Campus Required	8,638	OE Budget for LinkedIn
Academic Salary - Buyout	OIES	Strategic Initiatives	15,721	CBS Faculty Lead should not include benefits
Misc	OOP	Campus Required	22,326	OE Budget for VP Strategic Initiatives
Commencement	CES	Campus Required	50,000	install floor covering annually, etc.
			257,700	
ACADEMIC AFFAIRS				
Expiring Grants/HDFS	AA	Strategic Initiatives	1,046,603	SEE ATTACHED DETAIL
			1,046,603	
INFORMATION TECHNOLOGY				
A/V Technician - 1.0 Position	CAT	Strategic Initiatives	72,000	Five years ago IT was responsible for approximately 80 classrooms. Since then we've added about 70 conference rooms, an additional academic building and support for the campus's three remote locations. IT now support approximately 200 spaces with two technicians. This ratio is far lower than most universities. Our current capacity only provides for repair of systems as they fail and not preventative maintenance.
Benefits- A/V Technician	CAT	Strategic Initiatives	38,160	Required for new position in Dept 1097.
			110,160	
STUDENT AFFAIRS				
AD EQUITY INC.	ATH	Campus Required	10,704	UP approved MPP equity increase to retain Athletic Director
BENEFITS - 1142	ATH	Campus Required	3,960	Associated benefits
HWS DIR EQUITY	HWS	Campus Required	3,636	UP approved MPP equity increase to reflect increase in duties and retain Senior Director
BENEFITS - 1189	HWS	Campus Required	1,345	Associated benefits
SPORTS INFO	ATH	Campus Required	51,648	Restore position which was moved to University Communications
BENEFITS - 1142	ATH	Campus Required	27,373	Associated benefits
PGCC COUNSELOR	PGCC	Campus Required	20,988	Improve required counselor:student ratio to meet mental health needs of students
BENEFITS - 1050	PGCC	Campus Required	7,766	Associated benefits
FA SOFTWARE	FA	Campus Required	65,710	Significantly improve FA processing Student Forms companion software to current Scholarship Universe program
MANAGER Equity	CHC	Campus Required	2,991	Provide relief to the Health Fee trust fund
BENEFITS - 1029	CHC	Campus Required	1,107	Associated benefits
DOS TECHNOLOGY	DOS	Campus Required	40,000	Software programs for improving and tracking of the student experience
			237,228	
ADMINISTRATION & FINANCE				
			0	
			0	
UNIVERSITY ADVANCEMENT				
UComm - Senior Writer/Deputy PIO	UCOMM	Strategic Initiatives	72,024	Addresses continuity needs for critical functions including emergency management communications, media relations, and base level demands for communications to address academic program and academic leadership needs and service expectations. Addresses base level needs to meet all five strategic plan priorities.
Associated Benefits	UCOMM	Strategic Initiatives	25,448	
			97,472	
GRAND TOTAL			1,749,163	


APPROVED CSUMB FY 2022-23 MANDATORY BUDGET REQUESTS

AREA	BUDGET TYPE	MANDATORY TOTAL	COMMENTS
		APPROVED	
PRESIDENT'S OFFICE			
HRIS Specialist	UP	CO Mandatory	78,000
Associated Benefits	UP	CO Mandatory	41,340 Benefits @ 53%
		119,340	
ACADEMIC AFFAIRS			
Dive Officer	COS	Mandatory	42,602 Increase Dive Officer to F/T incl benefits
Faculty Promo	PROV	Mandatory	112,808 Faculty Promotions incl benefits
Associated Benefits	PROV	Mandatory	41,739 Faculty Promotions benefits @ 37%
Summer Faculty	COE	Mandatory	82,273
Student Asst	ADMISS	Mandatory	15,000 Minimum Wage Increase
Student Asst	GRADRES	Mandatory	6,950 CITI-Compliance Trng
Subscriptions	LIB	CO Mandatory	2,864 Annual increases
LIB	LIB	Mandatory	40,004 Annual increases
		344,240	
INFORMATION TECHNOLOGY			
I/T Software/Hardware	Various	CO Mandatory	112,751 Dell Boomi, AdobeSign, Oracle, Appcare, etc.
Other Communications	CAT	CO Mandatory	11,500 Zoom Increases
I/T Software	Various	Mandatory	204,386 Various Software
I/T Communications	NS/TS/IS	Mandatory	7,296 Domain, Bettercloud, Terminal Four, etc
Nutanix/HP H/W Maint	NETSVCS	Mandatory	29,831 Nutanix/HP Hardware Maintenance Contracts
		365,764	
STUDENT AFFAIRS			
SDR Retention	SDR	Mandatory	70,000
Associated Benefits	SDR	Mandatory	38,500 Benefits
Hrly Intermittent ASL	SDR	Mandatory	18,085
MCRCC MOU	HLTH	CO Mandatory	5,062 MOU renewal increase (Sexual Victim's)
Protocall Svc	PGCC	CO Mandatory	13,285 24/7 Crisis support
Alcohol Ed	HLTH	Mandatory	1,645 Contract renewal
		146,577	
ADMINISTRATION & FINANCE			
Staff Support Stipends	POLC	Mandatory	10,765 POST Stipend Increase incl benefits
Overtime	POLC	Mandatory	26,913 Due to SUPA salary increase incl benefits
Contract/Agreement	FMD	Mandatory	139,517 Grounds, Pest, Elevator, Custodial Increase
Consultants	FMD/CPD	Mandatory	50,000 Engineering Compliance (TrafficEng)
Software	FMD/CPD	Mandatory	42,000 BlueBeam/MetaBIM Software
Alarm/HVAC	FMD/CPD	Mandatory	45,000 Burgular Alarm/Card Readers/Mec Vent Svc
Axon	POLC	CO Mandatory	21,901 Taser, body worn camera software
Certifications Related	FMD	Mandatory	31,000 Certification trng, travel, and Dues
Alertus	POLC	Mandatory	19,025 Cloud Critical Communication
Safety Ops Supplies	RISK	Mandatory	20,000 Annual maintenance of ops supplies CW
		406,121	
UNIVERSITY ADVANCEMENT			
Student Asst		Mandatory	28,000 Student intern positions
I/T Software		Mandatory	12,000 Import data system to donor system
Monterey Bay Magazine		Mandatory	25,000 Rising cost of printing
		65,000	
GRAND TOTAL		1,447,042	



DATE: July 18, 2022

TO: Eduardo Ochoa, President
Katherine Kantardjieff, Provost & Vice President for Academic Affairs
John Fraire, Interim Vice President for Student Affairs
Larry Samuels, Vice President for Strategic Initiatives
Barbara Zappas, Vice President for University Advancement

FROM: Glen R. Nelson, Vice President of Administration & Finance/
Chief Financial Officer 
Glen Nelson, Jul 26, 2022 15:39 PDT

CC: Steve Mackey, Associate Vice President of Finance
Yolanda Anglin, Director of Budget & Planning

RE: 2022-23 CSU Monterey Bay Approved Divisional 1X Budget Allocations

Attached are the approved 1X budget allocations for 2022-23. The 1X budgets will be posted to the divisional accounts requested as part of your original submission in the September 2022 accounting period.

Supporting materials are attached for your information.

If you have any questions, please let me know.

Attachment:
2022-2023 Approved Divisional 1X Budget Allocations

APPROVED CSUMB FY 2022-23 1X BUDGET REQUESTS

			AMOUNTS	
AREA	BUDGET TYPE		1X TOTAL	COMMENTS
			APPROVED	
PRESIDENT'S OFFICE				
PaperFile2Digital	UP	Campus Required	18,128	Conversion of personnel files from paper
TechEquipment	UACE	Campus Required	44,256	Equipment for events
Centralized Waste	SUST	Strategic Initiatives	36,750	Purchase 3 stream waste bins
EAG Funds	OIES	Strategic Initiatives	35,000	Support Employee Affinity Groups
Welcome Events	OIP	Campus Required	100,000	Welcome events associated with a new PRES
GolfCart	UACE	Other Initiatives	24,586	For campus events
			258,720	
ACADEMIC AFFAIRS				
Software	AA	Strategic Initiatives	10,000	SPSS campus licensing
Professional Development	AA	Strategic Initiatives	25,400	Required for compliance and operations in Service Learning
Equipment	AA	Strategic Initiatives	212,025	Autoclave, Microscopes for Classrooms, Taiko Drum Set
Supplies	AA	Strategic Initiatives	28,600	Furniture should be subsumed by facilities; Misc Supplies
Consultants (Hanover, Smartplanner, etc.)	AA	Strategic Initiatives	56,000	Required for grant writing activity, program development review, and strategic enrollment management planning
Services	AA	Strategic Initiatives	28,000	COB Space Rental, Relocation Costs
Student Assistants	AA	Strategic Initiatives	30,000	Accreditation SA's College of Business
Housing for Tutors	AA	Strategic Initiatives	10,000	CLC summer programming
Inclusive Excellence-Eqmt	AA	Strategic Initiatives	1,000	OWL; should be subsumed by IT budget
Recruitment	AA	Strategic Initiatives	28,000	COB Advertising, SHM Plan-Recruiting
			429,025	
INFORMATION TECHNOLOGY				
Hotspots for checkout to stuc	NETSVC	Campus Required	70,000	Service started during pandemic needs to be funded if service is expected to continue
Huron Professional Services	INFOSYS	Strategic Initiatives	185,000	Required to implement Student Success Hub (See Salesforce Licensing for Student Success Hub - BBN request above). The data warehouse tools and methodology are becoming stale and outdated. The more modern warehouse uses a different data base model, cloud storage, new methodology for data movement in a pipeline, and potentially new developer and user tools (TBD).
Data Warehouse Modernizati	ITPLNG&C	Strategic Initiatives	250,000	
AWS Professional Services	NETSVC	Strategic Initiatives	45,000	Professional Services to assist with migration to AWS cloud services
Azure/Office 365 consultation	TECHSPT	Strategic Initiatives	30,000	Needed improvements to MS Office and Windows application management
			580,000	
STUDENT AFFAIRS				
			0	
			0	
ADMINISTRATION & FINANCE				
AED Replacements	RISK	Campus Required	100,000	Replace 50 of the 100+ AED devices that are installed in all campus buildings and for field programs; the devices are ~8 years old and the warranty will expire in 2023; must update and replace
Vehicle	RISK	Campus Required	40,000	Ordered vehicle in 2021-22. With delays in manufacturing, will not receive until 2022-23. State agencies are not high on the manufacturers list, as other types of agencies pay full price. Funds have been put on a purchase order for 2021-22.
			140,000	
UNIVERSITY ADVANCEMENT				
Writing Support Pool	UCOMM	Strategic Initiatives	35,000	
Branding Consultant	UCOMM	Strategic Initiatives	250,000	
			285,000	
GRAND TOTAL			1,692,745	