



Interview Narrative Form
 Staff/Management Positions

Please submit this form to University Personnel along with all recruitment materials, including the search committee Interview Evaluation Sheets for all candidates. **NOTE:** Narratives must list strengths and weaknesses of all on-campus finalists. Additionally, please include information that highlights each candidates' Specialized Skills Required and Preferred Qualifications where applicable.

For assistance in completing this form, please call your University Personnel Generalist.

Working Title: _____

Classification: _____ **Recruitment #:** _____

Department: _____ **Division:** _____

Use this space to list strengths and weaknesses of all on-campus finalists. Please use the attached Additional Sheet if necessary.

Committee Chair:

Name: _____ Signature: _____ Date: _____

Hiring Manager:

Name: _____ Signature: _____ Date: _____

Signature of UP Reviewer: _____ Date: _____

Additional Sheet - Interview Narrative Form
Staff/Management Positions

Please use this additional space (if necessary) to complete the Interview Narrative Form.