



OTTER STUDENT UNION AT CSU MONTEREY BAY
BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING MINUTES

Friday, November 3, 2023

8:00 AM - 9:15 AM

OSU Room 310 & via Zoom

<https://csumb.zoom.us/j/85070318720>

I. CALL TO ORDER

Dylan Woodbridge motions to start the meeting.

Meeting started at **8:04AM**.

II. ROLL CALL

Board Directors:

- a. Dylan Woodbridge, Chair - Present
- b. Jianshan Chen Khalsa, Vice Chair - Present
- c. Berenice Lemus, Treasurer - Present
- d. Lesley Solano, Secretary - Present
- e. Citlaly Jauregui, Student - Present
- f. Thomas Nigro, Student - Present
- g. Kassandra Fimbres, Student - Present
- h. Caleb Hernandez, Student - Present
- i. Ana Ruiz, Student - Absent (*Excused*)
- ~~j. Megan Redican, Student~~
- k. Muhammed Ali Ghazali, Student - Present
- l. Patterson Emesibe, Alumni Representative - Present
- m. Babita Gupta, PhD, Faculty - Present
- n. Jenny McAdams, Community - Present
- k. Jeff Rensel, OSU Director - Present
- l. Ben Corpus, VP for EMSA - Absent

III. APPROVAL OF AGENDA 09.8.23

Dylan Woodbridge asks for approval for agenda items.

Jenny McAdams motions to approve.

Jeff Rensel approved the motion.

The motion passes 13-0-0 at **8:06 AM**.

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

(<https://csumb.edu/osu/board-directors/agendas-minutes/>)

Berenice Lemus asks for approval for agenda and minutes from the last meeting.

Jeff Rensel seconds the motion.
The motion passes 12-0-1 at **8:10 AM**

V. BUSINESS ITEMS

A. Monthly Meeting/Agenda

Lesley Solano presents

- a. Overview of today's meeting and what we will be discussing.

B. Special Guests/Presentations:

a. CSUMB President Vanya Quiñones

- i. President Vanya introduces herself to the board.
- ii. Introduction of board members to the President.
- iii. Dylan Woodbridge asks the President what they are doing in their role as president; Is there anything new they are working on?
 1. Vanya responds she is doing nothing new this year, and instead refers the board to her website;
 - a. [Office of the President Webpage](#)
 - b. [4 Goals of the University](#); student success, balancing the budget, strengthening the resources, and diversity.
 - c. "Most people say the President does everything which is not true." -Vanya Q.
 - i. The Presidency is composed of different cabinet members, who each tackle various areas.
- iv. Patterson Emesibe asks if President Vanya is still gathering student feedback and recognizing student voices?
 - a. The President says they are working on different issues;
 - i. Town Halls for tuition hikes and student issues
 1. Future town halls are scheduled
 2. *Next Thursday 11/9/23* - Budget Town Hall: 1-2:30 p.m. in the World Theater
 - ii. Strategic plan to meet with smaller groups /focus groups.
 - iii. Taps students on campus and asks how they are doing to garner feedback.
 - iv. Working on accessibility for people to be able to talk to her more easily.
 - v. President Vanya says she talks to people everyday on campus.
- v. The board proceeds to tell the President what we are working on as a board.
 1. Dylan Woodbridge talks about his role with AS and how he is working closely with them on some of the events they currently have going on, such as their elections.

2. Berenice Lemus mentions the OSU suggestion box and our monthly meeting discussions.
 3. Kassandra Fimbres talks about some of the things that students have suggested to the board through the suggestion box.
 4. Jianshen Chen Khalsa talks about the art committee and the tabling we have done as a board to promote our initiatives.
- vi. Patterson Emesibe asks the President what feedback she has received that perhaps the board could help with.
1. President Vanya would like to garner advice on recreational spaces.
 - a. Needs feedback on whether that is a priority so that they can fund it within the next proposed budget.
 - b. The Associated Students President and their Senate Chair have been helping with student feedback on that topic.
 - c. There is an ongoing discussion in place to open a recreation center on our campus, perhaps around the University Center, for students which will include workout equipment, a climbing wall, and other amenities.
 2. Some of the things President Vanya has done in their time at CSUMB;
 - a. Vanya has doubled scholarships for students on our campus from \$7 to \$14 million.
 - b. The parking issue on our campus is being worked on, but it is controlled by the CSU system.
 - c. [Wave-shuttle](#) is being worked on as well.
 - i. Hoping to get weekend routes available for students who live in East Campus Housing.
 - ii. The goal is also to add more stops for students who use the shuttle to get to the local shopping center as well.
 - d. Has worked on helping the [Basic Needs](#)
 - i. Added 2 case workers.
 - ii. Funded them more.
 - e. Is working on housing and adding housing so that students on our campus have their basic needs met.
 - i. Plans to add 600 beds in North Quad and 400 in East Campus.
 - ii. ~1,000 more beds by next year.
- vii. Thank you to the President for joining us today.

8:35AM {Back to Committee Updates}

C. Public Forum

- a. No members of the public were present for this meeting.

D. Committee Updates

Jianshen Chen Khalsa and Lesley Solano Present

- a. Art Committee

- i. OSU Board Tabling at Otter Thursday 10/26/23

1. Question we posed at Otter Thursday; "What types of art experiences would you like to see in the Otter Student Union?" examples being art themes, installations, murals, subject matter, art media.
 2. Discussion of what the suggestions for art were;
 - a. Mex-American Artists, Student artists, Frida Kahlo mural, Esselen artwork, Giant Otter, More Monte stuffed animals, A [Garbage Goat](#), Mural wall for students, International Events, BIPOC artists, Native artists, Artwork on the stairs/steps, Photography contest - different subjects, Variety of media - painting and photography - sealife, landscapes, International/Diversity mural
 3. Discussion of what other campuses have done and how they have implemented the art into their student buildings.
 - a. [CSUN](#) Art Gallery

8:16 AM {Meeting shifts to President Vanya}

- ii. Google form for artist submissions

1. The Art Committee will work on creating a submission form for artists interested in contributing to the OSU.

- iii. Review of [OSU Locations](#)

- iv. Jianshen Chen Kahlsa has reached out to a community member about promoting the art committee's request to the public.

1. Need to create a call-for-artists flyer and form.

- v. Dylan Woodbridge asks what the committee's end goal for this school year is?

1. Jeff Rensel hopes to get at least 3 art spaces filled by the end of this school year.

- vi. Art Committee will work on graphics, goals, and marketing

8:37AM

Berenice Lemus and Jeff Rensel Presents

- b. Policy & Procedure [ITEM TABLED FOR NEXT MEETING]

- i. 4 policies in review prior to meeting

1. Procurement Policy - Document No. 242419A
 2. Hospitality Policy - Document No. 282819
 3. Travel Policy - Document No. 1102418
 4. Board of Directors Application and Selection Process - Document No. 313019

- ii. Need policies uploaded on website (online).
 - 1. <https://csumb.edu/osu/documents/>

Berenice Lemus Presents

c. Audit Committee

- i. Meeting took place on 10/13.
- ii. There were no findings on the financial report.
- iii. 2023 Audit Report: <https://csumb.edu/osu/board-directors/documents/>
 - 1. Revenue for OSU went down because of a decline in enrollment.
 - 2. Expenses went up because of higher use of the OSU building.
 - 3. Campus is working on expenditures and the costs to run the OSU building.
- iv. Audit committee composition updates.

8:40AM

E. Business Items

Dylan Woodbridge Presents

a. Associated Students Liaison

- i. Dylan Woodbridge attended two [Associated Students](#) (AS) Senate meetings in October.
 - 1. The OSU Board has been invited to make a presentation to the AS Senate.
 - a. Berenice Lemus feels it is a good idea to give a presentation to introduce ourselves and what the Board does so they know why we attend their meetings. Give and get feedback from AS.
 - b. Jeff Rensel recommends we ask them for suggestions on topics we are tackling. Use the AS senate as a feedback group since they are representative of our students.
 - c. Dylan will work on getting together a presentation to present.
 - d. Karina Alvares will share a OSU slide template for Dylan to work on.
 - 2. Boys and Girls Club is working in the community to create a safe place for Teens/Middle Schoolers.
 - a. They are looking for volunteers.
 - b. Possible partnership with the OSU for outreach events.
 - i. Host a Campus Tour for B&G?
 - 3. [Helen Ruckers Center for Black Excellence](#) has a lot of things planned for this year.
 - a. Art Programs, mentoring, scholarships, etc.
 - 4. Dylan is also helping them with their AS Elections tabling for next term.

8:48AM

b. OSU Board Member resignation

- i. Megan Redican has resigned due to personal circumstances.

1. We are still within the bylaws for student representation.
2. We can still welcome a new member at any time.
3. In January we will work on promoting the next term.

8:49AM

c. Board Marketing

- i. Instagram posts are done and uploaded.
- ii. The [OSU introduction Post](#) was posted to the @osu_csumb instagram account on 10/30/23.

8:50AM

d. Dining Services

- i. They have monthly meetings we are welcome to attend.
- ii. They have a QR code/survey always open.
 1. [Dining Services Feedback](#)

8:51AM {Meeting Shifts to OSU Updates}

e. OSU Executive Officer Evaluations (December Meeting)

- i. The OSU Board will evaluate the Executive Board.
 1. The Executive Board will fill out a self-evaluation form in the coming weeks.
 2. The rest of the board will then evaluate the Executive Board members on their roles.
- ii. This will happen at our December 1st meeting.

8:56AM

f. Spring 2024 OSU Board Meeting schedule

- i. Discussion on whether we will keep our current meeting time or change it to better reflect board member's schedules for Spring 2024.
 1. When-we-meet form to be sent out to the board in the coming weeks as people begin to organize their schedules for next year.
- ii. Board Members should start to think about their schedules for the Spring, but the January meeting will likely still take place on the first Friday of the month (January 5th, 2024).

8:57AM

F. OSU Suggestion Box

Kassandra Fimbres Presents

The suggestion box is a small box at the front desk of the OSU where students can submit suggestions to be taken into consideration by our board.

a. Items submitted for board discussion:

- i. We had the suggestion box at Otter Thursday tabling and got a lot of suggestions, so Kassandra Fimbres summed them up for the Board to discuss.
- ii. Otter Kitchens Suggestions
 1. EBT acceptance at Sea Store
 - a. Students would like to have at least once place on campus that accepts EBT dollars.

- b. The Sea Store has a large selection of items that students would like to be able to use their EBT money on.
 - 2. New Soda brands
 - a. The school only carries COKE products, but students would like to see more variety in drink and soda options, perhaps by bringing in other companies and brands.
 - iii. Vending Machines
 - 1. Students would like to see vending machines added into the OSU building.
 - 2. This could help for students' snack needs for times when the Sea Store and Foragers Cove are not open.
 - iv. Request for More Activities
 - 1. Inter Garrison Plaza is not utilized often, but that is a space that students feel comfortable in and could be used to host more activities.
 - 2. The OSU could try and host more movie nights on the grass lawn possibly.
 - v. Otter Thursdays
 - 1. Students have said that Otter Thursdays are held at a time in which they cannot attend because of their class schedules or other commitments.
 - 2. Consideration of changing the times so that more students may attend.
- b. Suggestion Box QR suggestion
 - i. The Suggestion Box lives on the front desk of the OSU but not everyone is aware of it, or they may not always have the time to fill out a slip.
 - ii. The Board should consider asking for feedback on a digital form instead.
 - 1. Karina Alvarez had suggested this previously, her idea being that we place QR codes around the building with a link to a digital form that people could fill out more easily.
 - 2. This would allow people to fill out the form at any time, not just in person.
 - 3. This would also give us a digital record of suggestions that we could go back to at any time, and even look for patterns in items that are suggested.
 - 4. The Board can work with Karina on getting this together.

9:01AM

VI. OSU UPDATES

Jeff Rensel, Otter Student Union Director Presents

- A. Monte's 5K / Raft Weekend Recap
 - a. 389 Total registrations (299 participated in the race)
 - i. 191 Students (promo code)
 - ii. 198 Non-student (paid registration, \$20 + fees)

1. Lots of participation from the community and from our students.
- b. Registration payout with fees = \$3946.44
 - i. Scholarship funding (\$10/198 participants) minus fees = \$1980
 - ii. Monte's 5K funding = \$1966.44
 1. Goal for next year is \$5k.
 2. Endowment goal for next year also.
 3. The 5K is a self supporting program through sponsorships and fees.
 - c. This is a new tradition at CSUMB and we will be seeing it again next year.
- B. Esports Update
 - a. The OSU is looking to hire a Gaming Assistant.
 - i. They need someone to help with the upstart of the new Esports Lounge.
 - ii. They will be hiring through [Otter Jobs](#).
 - b. IT is currently working on software to manage the computers and gaming.
 - c. Launch is planned for Spring 2024.
- C. Wellness Campaign Update
 - a. The campaign will be starting in the next 2 weeks.
 - b. The marketing will begin going up in different areas around the OSU and the campus.
- D. ACUI
 - a. The Otter Student Union will be hosting the [ACUI Region I Conference](#).
 - b. November 16th, 17th, and 18th.
 - c. Students from other campuses/states will be coming, and there will be different events held such as Keynote speakers, panels, and special activities, etc.

8:55AM {Back to Business Items}

VII. OC3 UPDATES

Victoria Gomez, Otter Cross Cultural Center Presents

- A. Upcoming Events
 - a. Events for November;
 - i. Saturday, Nov 4th - QT LGBTQ+. Community Learning
 - ii. Saturday, Nov 4th - Diwali
 - iii. Tuesday, Nov. 7th - Banned Book Event
 - iv. Wednesday, Nov 8 - SJD #2: Complications between Latinidad and Indigeneity
 - v. Thursday, Nov 9th - LiberATE your Plate!
 - vi. Thursday, Nov 30th - Study Time with Hijos de Sol
- B. General updates & Announcements;
 - a. The month of October has had many successful events with amazing turnouts.
 - b. Memorable moments is one of the Signature Events:
 - i. Werk Witch Drag Show was successful with over 350+ in attendance.
 - ii. Werk Witch was prepared by hosting a Freaky-Friday workshop series which was also well attended.

- c. The OC3 also collaborated with VPA for Dia De Los Muertos with workshops and a beautiful cultural event last evening (Nov.2).
 - i. Well attended as well, over 100+ people at the main event.

9:02AM

VIII. ANNOUNCEMENTS

A. Upcoming Events

- a. Tree Planting with the OSU Board - Sat., Dec. 2nd, 10am - 1pm
 - i. The OSU Board is *strongly encouraged* to attend.
 - ii. Members who attend will be receiving lunch.
 - iii. The Board Secretary will send out a calendar invite, as well as the form to fill out for the event, including lunch requests.
- b. Karina Alvarez is working with the MAR-COM team to further promote the board within the coming months.
 - i. They are working on getting content from different events to put together and post an Instagram video.
 - ii. They are also hoping to get footage at the Tree Planting to post online.

9:05AM

IX. . ADJOURN

Dylan Woodbridge asks for approval to end the meeting.

Patterson Emesibe motions to adjourn the meeting.

Dr. Babita Gupta seconds the motion.

All approved the motion 13-0-0.

Meeting adjourned at **9:07AM.**

*Electronic submissions of agenda items:

- Email Secretary at secretary@otterstudentunion.org
- Include in the subject line “OSU Agenda Item”
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

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