



STUDENT DISABILITY & ACCESSIBILITY CENTER
Health and Wellness Services (Building 80) Location: 6012
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SDAC Confidentiality Agreement

The office for the Student Disability & Accessibility Center (SDAC), as part of Health and Wellness Services, is dedicated to protecting the privacy and confidentiality of the people who request, use, or have used our services.

As a voluntary note-sharer for a student authorized by the office for Student Disability & Accessibility Center (SDAC), I acknowledge the need to be ever circumspect against breaches of confidentiality.

No staff member, student assistant, vendor or volunteer shall reveal any information regarding a client of this office, unless the client has authorized the disclosure of that information, including, but not limited to, that person's identity or any other personal information.

Unless a client of SDAC authorizes disclosure, no information regarding the client may be disclosed to anyone within or outside of the office for SDAC. When a client waives confidentiality, staff members, student assistants, vendors and volunteers must exercise utmost caution not to exceed the parameters of the waiver. Any doubt regarding disclosure must be resolved in favor of confidentiality.

I, _____, the undersigned, understand that any breach of confidentiality is a serious matter and may be cause for removal as a staff member, student assistant, vendor, or volunteer from the office of the Student Disability & Accessibility Center (SDAC).

Signature

Date

Witness

Date