

Email: student_disability_resources@csumb.edu

Website: <https://csumb.edu/sdr>

Housing/Residential Life Petitions

- [SDR Home](#)
 - [Forms](#)
 - [Disability Publications](#)
 - [Housing/Residential Life Petitions Handout](#)

The academic and residential life programs are central to the CSU Monterey Bay (CSUMB) experience. When a student makes a request to the office of Residential Life at CSUMB for an accommodation based on medical, psychological or other disability related needs, that request is forwarded to the CSUMB office for Student Disability Resources (SDR). After a thorough review of related documentation, SDR makes a recommendation to Residential Life. The student's confidentiality is respected at all times. Housing at CSUMB can be heavily impacted. Some accommodations may take six months to implement. Plan ahead in order for requests for specific housing assignments or exceptions to policy to be fully considered.

Students need to submit:

1. Letter/petition to [Student Housing and Residential Life](#) as an attachment to the CSUMB Residential Life Special Petition Form (available in the Student Housing and Residential Life offices). Clearly describe in a detailed manner what type of housing accommodation you are requesting, and why you think this accommodation is necessary. You do not need to disclose disability diagnoses to Student Housing and Residential Life.
2. To SDR, a copy of your petition with:

Detailed documentation from your medical doctor or licensed professional or practitioner that clearly states:

- Your current diagnosis
- Your prognosis (expected length of your functional limitations)
- The functional limitations of your disability diagnosis (how it impacts activities of daily living, learning, etc.)
- The recommended living accommodations based on these functional limitations
- Alternatives if your request is not practical for CSUMB to implement.

SDR Needs Assessment and Consent to Release Information. These forms are available in **FORMS** page at <https://csumb.edu/sdr>.

If you are currently enrolled at CSUMB, complete in person at SDR the SDR Information Sheet.

NOTE: Schedule and keep follow-up appointments with SDR Disability Resource Advisor for status updates.

SDR forms are available for your doctor. All information you submit to Student Disability Resources will be kept in confidential SDR files. Please promptly submit all of the information listed above to the office for Student Disability Resources.

SDR Procedures for Requesting Accommodations:

Students who request disability accommodations are responsible for following the most current SDR procedures for requesting accommodations. The procedures are available in the current [SDR Student Handbook](#). Thank you for planning ahead! If you are new to SDR, please [read carefully the SDR “Getting Started” page](#).

Eligibility Updates:

Please note that as with all requests for disability accommodations, your request will need to be updated each semester or year, depending on the nature and duration of your disability condition. SDR's support of specific housing assignments for one semester does not automatically guarantee a continued arrangement for the duration of your CSUMB education.

Residential Life Procedures:

Students requesting residential life or meal plan accommodations through the office for Student Disability Resources must do so in addition to following all of CSUMB's regular housing procedures. These are outlined in the current versions of the handbooks given to residents when they move in. Consult Student Housing and Residential Life information at:

1. The [CSUMB Student Housing and Residential Life homepage](#).
2. Residential Life Residence Halls Handbook from 100 Campus Center, Bldg. 12, Seaside, CA 93955-8001
3. CSUMB Frederick Park Community Handbook, East Campus Housing Office, 603 Thomas Court, Marina, CA 93933; phone: 831/883-3157 (voice)