



University Corporation at Monterey Bay Board of Directors Meeting

Thursday, December 2, 2021
8:32 a.m. – 10: 30 a.m.

Virtual Meeting via Zoom

Minutes

<p style="text-align: center;"><u>Board Members Present:</u></p> <p>Eduardo Ochoa, President Barbara Zappas, Director David Ledesma, Director Mary Jo Zenk, Director Maria Bellumori, Director</p>	<p style="text-align: center;"><u>Board Members Absent:</u></p> <p>Katherine Kantardjief, Secretary Larry Samuels, Director Robert Taylor, Esq., Director John Fraire, Director</p>
<p style="text-align: center;"><u>Presenters:</u></p> <p>Cindy Lopez, Director of Sponsored Programs Deborah Martin, Audit Committee Chair Sherry Baggett, Controller Starr Lee, Associate Executive Director</p>	<p style="text-align: center;"><u>Staff Present:</u></p> <p>Nancy Ayala, Gov. & Compl. Mgr.</p>

Regular Meeting

- I. **Call to Order:** A quorum being established, President Eduardo Ochoa called the meeting to order at 8:32 a.m.

- II. **Approval of Minutes:** Moved by Director Barbara Zappas and seconded to approve the September 23, 2021 meeting minutes as presented, the motion carried.
Director David Ledesma arrived at 9:37 a.m.

- III. **Public Comment:** There was no request for public comment.

- IV. **Business**
 - A. Outdoor Equity Grants Program Resolution: Sponsored Programs Director Cindy Lopez presented the resolution required to apply for grant funds from the Outdoor Equity Grants Program. Moved by Director Lawrence Samuels and seconded to approve the Outdoor Equity Grants Program Resolution, as presented. With no further discussion, the motion carried.

 - B. California Coastal Commission Resolution: Ms. Lopez presented the resolution required to apply for grant funds from the California Coastal Commission. Moved by Director Robert Taylor and seconded to approve the California Coastal Commission Resolution as presented, the motion carried.

- V. **Reports**
 - A. Auxiliary Audit Committee Report: Audit Committee Chair Deborah Martin reported on the Committee’s activities. The Committee met on November 9 to approve Form 990 Tax Returns for all three auxiliaries, Corporation, Foundation, and OSU and the KAZU Audit Report. The KAZU Audit Report is a separate audit report required by the Corporation for Public Broadcasting (CPB). The CPB requires the audit report to be filed online by November 30 of each year. The Committee will meet again in June 2022.

 - B. 1st Quarter 21/22 Financial Report: Ms. Baggett presented the 1st Quarter Financial Report. Total Net Position increased \$4M during the first quarter due primarily to the return of students to campus for the Fall semester generating housing and commercial services revenues again. Compared to last year, operating revenues increased \$11M this quarter due to the increased student housing revenues. Cash and cash equivalents increased \$3.1M this quarter due to the return of the fall semester’s housing and commercial services revenues.

Total Net Position of \$72.7M is derived from Total Assets of \$217.7M and Deferred outflows of resources of \$1.3M, minus Total Liabilities of \$146.3M..

Secretary Katherine Kantardjieff exited the meeting at 9:00 a.m.

- C. External Funding Update – Sponsored Programs: Director of Sponsored Programs Cindy Lopez presented the 20/21 4th quarter and 21/22 1st quarter reports, respectively. Through June 30, 2021, the total goal of \$13.2M was exceeded by approximately \$7.8M, totaling \$21.3M in awards. The average indirect for the year was 9.53%. Through September 30, 2021, \$7.1M was received in awards. The goal this year is \$15M. Total indirect for the first quarter at 11.4%.
- D. Corporate and Foundation Relations – University Advancement: Corporate and Foundation Relations Officer Clarisa Avila reported on private grants. Year-to-date total awards received are approximately \$618K. Pending proposals total approximately \$526K.
- E. Investment Committee Report: Investment Committee Chair Robert Taylor reported on the Committee’s activities, noting the meeting mainly discussed fossil fuels in the investment profile. President Ochoa presented at that meeting, along with two students. The CSU System has announced its intent to divest from fossil fuel investments. The portfolio holds approximately 3% of fossil fuel assets indirectly through other managers. Once the Committee researches and reviews recommendations from the investment consultant, the Committee will make a recommendation on policy to the Board.
- F. Executive Director’s Report: Executive Director Larry Samuels reported on the Corporation’s activities. Mr. Samuels reported on the vacancies of the Corporation, particularly in Accounting. The first salary survey was conducted since 2007. This exercise will provide stability in compensation and equity in employee compensation. More will be discussed during closed session. All food service facilities and housing are open and flourishing. Mr. Samuels reported on a state grant geared towards providing affordable student housing, which the Corporation is interested in applying. Upcoming expenses include infrastructure issues due to being shut down for 18 months and updating wireless access at res halls. Mr. Samuels closed by commending all Corporation staff for their efforts and performance.
- G. President’s Remarks: President Ochoa thanked Mr. Samuels and Corporation staff for all their work. President Ochoa also commended Mr. Samuels for the good work he’s done navigating the university through the pandemic.

President Ochoa moved up item VII on the agenda, before closed session.

VII. Open Communication/Announcements:

The next board meeting will be on March 24, 2022.

VI. Closed Session

Employee and Executive Compensation Review: The Board entered into closed session at 9:24 a.m. The Board exited closed session at 10:30 a.m. The Board unanimously voted to approve the executive compensation as presented.

VIII. Adjournment: With no further business to conduct and no objection, the meeting was adjourned at 10:30 a.m.

Katherine Kantardjieff

Katherine Kantardjieff, Secretary/Treasurer

03/28/2022

Date