

California State University Monterey Bay
Police Department
Emergency Management Program



Emergency Preparedness
Multi-Year
Training & Exercise Plan



3/24/2021
CSUMB Emergency Management Program
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California State University Monterey Bay Police Department
Emergency Management Program
Campus Emergency Preparedness Multi-Year Training & Exercise
Plan

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California State University Monterey Bay Police Department Emergency Management Program Campus Emergency Preparedness Multi-Year Training & Exercise Plan

Introduction

The California State University Monterey Bay Emergency Management Program

In pursuant to California State University executive order 1056; the California State University Monterey Bay (CSUMB) Emergency Management Program will provide the coordination and management of all stages of emergencies and disasters on a campus-wide basis. This is accomplished through the utilization of the phases of emergency management; prevention, mitigation, preparedness, response, and recovery. These phases are used to accomplish the tasks associated mission and to ensure CSUMB's resilience to emergencies or a disaster through an all-hazards, whole-community approach. The CSUMB Emergency Management Program will work and coordinate with CSUMB emergency responders, staff, faculty, facilities, the student population, fire departments, local, county, state, and federal agencies, and the private sector to coordinate the needed resources to respond to and recover from an emergency or disaster affecting the CSUMB campus or its population.

The CSUMB Emergency Management Program maintains many plans and procedures, including an All-Hazard Emergency Operations Plan (EOP).

Only through well-prepared CSUMB first responders, executives, staff, faculty, the student population, and other emergency response partners will we be prepared when an emergency or a disaster strikes.

California State University Monterey Bay Emergency Management Program Mission

The CSUMB Emergency Management Program's mission will be consistent with the CSUMB Mission, and Strategic Framework, and the Multi-Year Training & Exercise Plan will utilize the seven core academic values based on the Vision.

CSUMB Mission: To build a multicultural learning community founded on academic excellence from which all partners in the educational process emerge prepared to contribute productively, responsibly, and ethically to California and the global community.

CSUMB Core Values provide a common focus for our academic programming, enrollment efforts, budgeting, fundraising, and general operations: Applied, active, and project-based learning activities

- Interdisciplinary
- Multicultural and global perspectives
- Technological sophistication
- Service learning
- Ethical reflection and practice
- Collaboration

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CSUMB Emergency Management Program Mission Statement: To protect and serve the CSUMB campus population by ensuring an efficient and effective integrated emergency management system that coordinates the planning and response to all types of natural, man-made, and technological emergencies or disasters.

California State University Monterey Bay Emergency Management Program Mission Goal

Our mission goal is to maintain an effective and efficient integrated emergency management system that includes all emergency response organizations, support services, the private sector, and the whole community. The strategies for accomplishing the goal will be to continue to develop and maintain the CSUMB's capabilities to prevent, mitigate, prepare/protect, respond to and recover from all types of emergencies or disasters.



Preface to the CSUMB Multi-Year Training & Exercise Plan

The CSUMB Multi-Year Training & Exercise Plan (TEP) is a roadmap for CSUMB to accomplish the strategies and objectives outlined in the Emergency Management Program Strategic Framework. The Emergency Management Program has laid out a coordinated strategy that combines enhanced planning, innovative training, and realistic exercises to strengthen the University's emergency preparedness and response capabilities. Training and exercises play a crucial role in providing the University with a means of attaining, practicing, validating, and improving its emergency response and recovery capabilities.

Purpose of the Multi-Year Training & Exercise Plan

The purpose of the Multi-Year TEP is to provide a follow-on companion document to the CSUMB Emergency Management Program's Strategic Framework that identifies the top priorities for improving the preparedness and response capabilities of the University and define the cycle of training and exercise activities that will provide the most benefit in the development, refinement, and maintenance of those capabilities. Included in this document are training and exercise schedules providing a graphic illustration of the proposed activities for the years 2021 through 2025. This is a living document that will be updated and refined annually.

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CSUMB Multi-Year Training & Exercise Planning Priorities

The CSUMB Emergency Management Program’s Strategic Framework provides strategies and objectives to accomplish those strategies. These objectives are the foundation for the development of the Multi-Year TEP. The Preparedness Strategies and Objectives for training and exercising.

Strategy: The CSUMB Emergency Management Program will support and continue to train CSUMB first responders, Building Emergency Coordinators (BEC), the CSUMB Incident Management Team (IMT) including the CSUMB executive level to effectively respond to an emergency or disaster.

- **Objective:** Develop and conduct training for the executive level of the CSUMB IMT staff.
- **Objective:** Encourage the completion of National Incident Management System (NIMS) Incident Command courses by the IMT and Building Emergency Coordinators (BEC).
- **Objective:** Increase training and education for CSUMB staff and faculty in disaster preparedness, fire safety, and their roles in the event of an emergency or disaster as CSUMB employees including their role as Disaster Service Workers,
- **Objective:** Conduct hazardous materials refresher training for CSUMB Police Department personnel.
- **Objective:** Conduct Bi-annual Building Emergency Coordinator (BEC) Training for all BECs.

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Strategy: The CSUMB Emergency Management Program will support and continue to conduct emergency response exercises for the CSUMB following the Homeland Security Exercise and Evaluation Program (HSEEP), all exercises will be coordinated to ensure Clery Act required exercise compliance.

- **Objective:** Maintain and update the multiyear training and exercise plan for the University every five years.
- **Objective:** Design and conduct a range of exercise types (workshops, drills, tabletops, functional and full-scale) to practice, evaluate and update the Emergency Operation Plans (EOP) & supporting documents.
- **Objective:** To participate and support the design and conduction of exercises for the CSUMB regional partners, including these partners whenever possible in participating. (Monterey County, Presidio of Monterey, the City of Marina, and the City of Seaside)

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After Action Report (AAR) Evaluation & Analysis

The purpose of this analysis is to summarize data from After Action Reports (AARs) for exercises conducted by CSUMB and real events affecting the University. This data provides a single source repository that was used in the development, reviewing, and updating of the Multi-Year Training and Exercise Plan. During the review process, the program's accomplishments to date are reviewed. A review of their progress and accomplishments over the previous year based on the strategies and objectives outlined in the Emergency Management Program Strategic Framework. Then identified needed modifications and updates to the Multi-Year Training and Exercise Plan can be made.

*For Official Use Only
California State University Monterey Bay
River & Carmel Fires Support to Cal Fire*

CSUMB Support to Cal Fire River & Carmel Fires After Action Report



River Fire August 16th Looking from East Garrison

August 16, 2020 – September 10, 2020

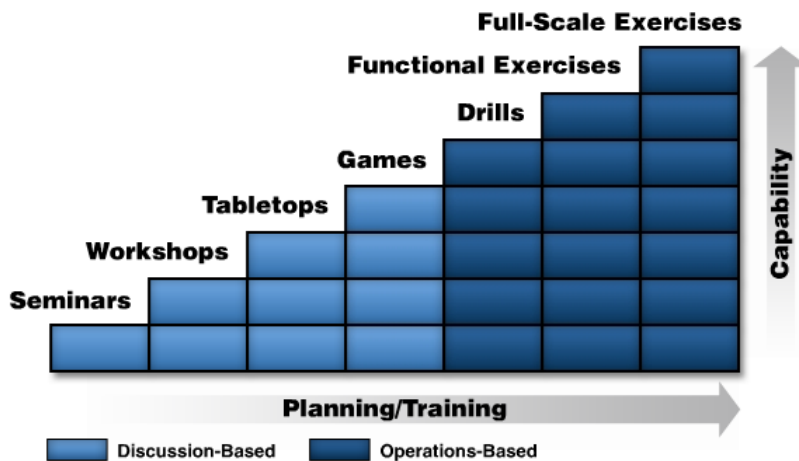


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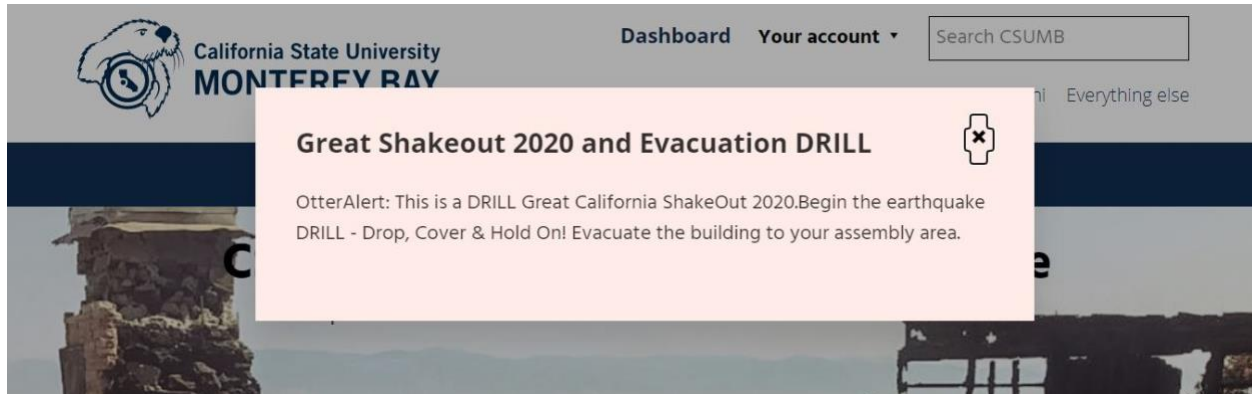
CSUMB Multi-Year Training & Exercise Plan Overview

The CSUMB Emergency Management Training & Exercise Plan uses a building-block approach to plan training courses and exercises based on the county’s priorities. The building-block approach outlines a training and exercise regimen that maximizes mutual reinforcement, allows for sensible preparation (e.g., equipment purchase or training courses), and ensures progression in exercise complexity. These projected training and exercise activities are scheduled from January 2021 to December 31, 2026.

The Multi-Year Training & Exercise Plan is divided into multiple categories: Monthly Drills & Tests, Monthly Training Conducted & Offered, Periodically Conducted Drills & Tests, Periodically Conducted Training Classes & Community Education, Exercise (Tabletop, Functional & Full-scale), Special Training and Classes. The Plan will also track and document actual incidents occurring and After-Action Reports (AAR) that have been developed.



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Great ShakeOut 2020 Earthquake and Notification Exercise

Training & Exercise Schedule for the Year 2021

Drills & Tests

- Blue Light Phone Test monthly
- CSU System Emergency Managers Conference Call monthly
- OtterAlert & Outdoor Notification Activation test monthly
- OtterAlert Everbridge to Federal Speaker System link tested weekly
- Federal Outdoor Notification System Quiet Test at 08:00 & 16:00 daily

Periodically Conducted Drills and Tests

- Campus Resident Halls Evacuation Drills Conducted each Spring & Fall
 - Note: Spring Drill not conducted Due to COVID-19 No Students in Res Halls.
 - Fall 2021 – August 31, 2021
- Building Lockdown Test July 22, 2012
- Monterey County Tsunami Conference Call Drill
 - March 2021

Periodically Conducted Training Classes & Community Education

- Building Emergency Coordinator Training conducted twice per year
- New Employee EM Orientation
- Fire Extinguisher Training
 - RA – August 5, 2021
 - CSO – August 16, 2021
- Incident Management Training

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- Emergency Preparedness Training Students
- Emergency Preparedness Training Staff & Faculty
- CSU System Emergency Managers Conference- Virtual July 2021
- East Campus Community Tabling Event
- CSUMB Wellness Fair
- UPD Evacuation & Evacuation Kit Training – Conducted July 2021 all shifts

Exercise (Tabletop, Functional, Full-scale)

- Tabletop Exercise IMT
- Tsunami Coordination Call Exercise March 24, 2021
- Data Security Incident Response Exercise with Chancellor's Office May 27, 2021
- Great ShakeOut Exercise (OtterAlert & Outdoor Notification Drill Campus-Wide, Including Auxiliary Facilities)

Special Training & Classes

Actual Incidents Occurring

- COVID-19 Response and Recovery Continued
- PG&E Base Camp for Rain Event January 2021
- Event – Drive-Thru Commencement May 22, 2021
- Willow Fire June 17, 2021
- East Garrison Fire July 11, 2021
- PG&E PSPS Notifications Multiple dates (Non Directly affecting CSUMB)

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Training & Exercise Schedule for the Year 2022

Monthly Drills & Tests

- Blue Light Phone Test
- CSU System Emergency Managers Conference Call
- OtterAlert & Outdoor Notification Activation test monthly
- OtterAlert Everbridge to Federal Speaker System link tested weekly
- Federal Outdoor Notification System Quiet Test at 08:00 & 16:00 daily

Periodically Conducted Drills and Tests

- Campus Resident Halls Evacuation Drills Conducted each Spring & Fall, February & October
- Building Lockdown Test
- Monterey County Tsunami Conference Call Drill March

Periodically Conducted Training Classes & Community Education

- Building Emergency Coordinator Training conducted twice per year
- New Employee EM Orientation
- Fire Extinguisher Training
- Incident Management Training
- CSU System Emergency Managers Conference
- East Campus Community Tabling Event
- RA Training
- UPS CSO Training
- CSUMB Wellness Fair

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Exercise (Tabletop, Functional, Full-scale)

- Functional Exercise IMT (Mass Casualty Incident)
- Table Top Exercise Executive/Policy Group (Mass Casualty Incident)
- Great ShakeOut Exercise (OtterAlert & Outdoor Notification Drill Campus-Wide, Including Auxiliary Facilities)

Special Training & Classes

Actual Incidents Occurring

Training & Exercise Schedule for the Year 2023

Monthly Drills & Tests

- Blue Light Phone Test
- CSU System Emergency Managers Conference Call
- OtterAlert & Outdoor Notification Activation test
- OtterAlert Everbridge to Federal Speaker System link tested weekly
- Federal Outdoor Notification System Quiet Test at 08:00 & 16:00 daily

Periodically Conducted Drills and Tests

- Campus Resident Halls Evacuation Drills Conducted each Spring & Fall, February & October
- Building Lockdown Test
- Monterey County Tsunami Conference Call Drill March

Periodically Conducted Training Classes & Community Education

- Building Emergency Coordinator Training conducted twice per year
- New Employee EM Orientation
- Fire Extinguisher Training
- Incident Management Training
- CSU System Emergency Managers Conference
- East Campus Community Tabling Event
- RA Training
- UPS CSO Training
- CSUMB Wellness Fair

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Exercise (Tabletop, Functional, Full-scale)

- Tabletop Exercise IMT & Executive/Policy Group (Campus Evacuation)
- Great ShakeOut Exercise (OtterAlert & Outdoor Notification Drill Campus-Wide)

Special Training & Classes

Actual Incidents Occurring

Training & Exercise Schedule for the Year 2024

Monthly Drills & Tests

- Blue Light Phone Test
- CSU System Emergency Managers Conference Call
- OtterAlert & Outdoor Notification Activation test
- OtterAlert Everbridge to Federal Speaker System link tested weekly
- Federal Outdoor Notification System Quiet Test at 08:00 & 16:00 Daily

Periodically Conducted Drills and Tests

- Campus Resident Halls Evacuation Drills Conducted each Spring & Fall, February & October
- Building Lockdown Test
- Monterey County Tsunami Conference Call Drill March 2021

Periodically Conducted Training Classes & Community Education

- Building Emergency Coordinator Training conducted twice per year
- New Employee EM Orientation
- Fire Extinguisher Training
- Incident Management Training
- CSU System Emergency Managers Conference
- East Campus Community Tabling Event
- RA Training
- UPS CSO Training
- CSUMB Wellness Fair

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Exercise (Tabletop, Functional, Full-scale)

- Full-Scale Exercise and Functional EOC Exercise (Mass Casualty)
- Great ShakeOut Exercise (OtterAlert & Outdoor Notification Drill Campus-Wide)
- Tabletop Exercise IMT (Residential Facility Fire & Evacuation)

Special Training & Classes

Actual Incidents Occurring

Training & Exercise Schedule for the Year 2025

Monthly Drills & Tests

- Blue Light Phone Test
- CSU System Emergency Managers Conference Call
- OtterAlert & Outdoor Notification Activation test
- OtterAlert Everbridge to Federal Speaker System link tested weekly
- Federal Outdoor Notification System Quiet Test at 08:00 & 16:00 daily

Periodically Conducted Drills and Tests

- Campus Resident Halls Evacuation Drills Conducted each Spring & Fall, February & October
- Building Lockdown Test
- Monterey County Tsunami Conference Call Drill March 2021

Periodically Conducted Training Classes & Community Education

- Building Emergency Coordinator Training conducted twice per year
- New Employee EM Orientation
- Fire Extinguisher Training
- Incident Management Training
- CSU System Emergency Managers Conference
- East Campus Community Tabling Event
- RA Training
- UPS CSO Training
- CSUMB Wellness Fair

California State University Monterey Bay Police Department Emergency Management Program Campus Emergency Preparedness Multi-Year Training & Exercise Plan

Exercise (Tabletop, Functional, Full-scale)

- Tabletop Exercise IMT
- Great ShakeOut Exercise (OtterAlert & Outdoor Notification Drill Campus-Wide)
- Tabletop Exercise IMT (Residential Facility Fire & Evacuation)

Special Training & Classes

Actual Incidents Occurring

Attachment 1 CSUMB University President & Cabinet Emergency Training Plan

Purpose

A disaster or emergency may have implications requiring executive decision-making, the potential for long-term implications on the viability and reputation of the campus, or may require significant changes in existing policies.

The University President and the Executive Policy Group have the ultimate authority over all University policies.

The University President and the University Cabinet are the executive-level oversight and strategic decision-making body for CSUMB during a crisis perform the role of the Executive/Policy Group in the Incident Management Team and are an integral part of the Emergency Operations Center in an emergency or disaster.

The Executive/Policy Group has the authority to make strategic, financial, operational, and policy decisions in response to the issue or event. If the implications of a crisis require executive decision-making, have potential long-term implications on the viability and reputation of the campus, or require significant changes in existing policies, the Executive/Policy Group will be involved in the day-to-day management of the crisis. The Executive/Policy Group makes proactive policy and strategic decisions to mitigate expected impacts and is responsible for ensuring that CSUMB and critical stakeholders are properly apprised and consulted.

Emergency preparedness training and participation in exercises are essential to understand the roles and responsibilities of the Executive/ Policy Group during the activation of the Emergency Operations Center for an emergency. The required training for the University President and the University Cabinet is laid out in the University President & Cabinet Emergency Training Plan, a part of the CSUMB Campus Emergency Preparedness Multi-Year Training and Exercise Plan.

Required Courses

California State University Monterey Bay Police Department Emergency Management Program Campus Emergency Preparedness Multi-Year Training & Exercise Plan

FEMA Online Courses

ICS-100.c Introduction to the Incident Command System

Course Overview

ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher-level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS). <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>

Attachment 1 CSUMB University President & Cabinet Emergency Training Plan Continued

Required Courses

FEMA Online Courses

IS-700.B National Incident Management System (NIMS) An Introduction

Course Overview

This course introduces and overviews the National Incident Management System (NIMS). NIMS provides a consistent nationwide template to enable all government, private-sector, and nongovernmental organizations to work together during domestic incidents.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>

IS-2200 Basic Emergency Operations Center Functions

Course Overview

The Basic Emergency Operations Center Functions course is designed to introduce the role, design, and function of the Emergency Operations Center (EOC) and the supportive relationship as a NIMS Command and Coordination component of the Multiagency Coordination System.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-2200>

IS-706 NIMS Intrastate Mutual Aid – An Introduction

This course provides an introduction to NIMS intrastate mutual aid and assistance. You will learn about the purpose and benefits of mutual aid and assistance. You will also learn about the emphasis that NIMS places on mutual aid and assistance.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-706>

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IS-800.D National Response Framework, An Introduction

Course Overview

The course introduces participants to the concepts and principles of the National Response Framework.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-800.d>

Attachment 1 CSUMB University President & Cabinet Emergency Training Plan Continued

Optional Course

FEMA Online Courses

IS-363 Intro to Emergency Management for Higher Education

Course Overview

The goal of this course is to provide Institutions of Higher Education (IHEs) with knowledge and planning strategies to protect lives, property, and the environment by supporting operations more effectively within the context of comprehensive emergency management.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-363>

IS-29.A Public Information Officer Awareness

Course Overview

This course covers basic information about the role of a State or local Public Information Officer. The goal of this awareness course is to provide an orientation to the public information function and the role of the Public Information Officer (PIO) in the public safety/emergency management environment.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-29.a>

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Attachment 2 – CSUMB Incident Management Team Training Plan

Purpose

Emergency preparedness training and participation in exercises are essential to understand the roles and responsibilities of the Incident Management Team during the activation of the Emergency Operations Center for an emergency. The required training for the members of the CSUMB Incident Management Team is laid out in the Incident Management Team Training Plan, a part of the CSUMB Campus Emergency Preparedness Multi-Year Training and Exercise Plan.

Required NIMS Courses

FEMA Online Courses

ICS-100.c Introduction to the Incident Command System

Course Overview

ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher-level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS). <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>

IS-700.B National Incident Management System (NIMS) An Introduction

Course Overview

California State University Monterey Bay Police Department Emergency Management Program Campus Emergency Preparedness Multi-Year Training & Exercise Plan

This course introduces and overviews the National Incident Management System (NIMS). NIMS provides a consistent nationwide template to enable all government, private-sector, and nongovernmental organizations to work together during domestic incidents.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>

IS-706 NIMS Intrastate Mutual Aid – An Introduction

This course provides an introduction to NIMS intrastate mutual aid and assistance. You will learn about the purpose and benefits of mutual aid and assistance. You will also learn about the emphasis that NIMS places on mutual aid and assistance.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-706>

Attachment 2 – CSUMB Incident Management Team Training Plan Continued

Required NIMS Courses

FEMA Online Courses

IS-2200 Basic Emergency Operations Center Functions (this course replaced IS 775)

Course Overview

The Basic Emergency Operations Center Functions course is designed to introduce the role, design, and function of the Emergency Operations Center (EOC) and the supportive relationship as a NIMS Command and Coordination component of the Multiagency Coordination System.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-2200>

IS-800.D National Response Framework, An Introduction

Course Overview

The course introduces participants to the concepts and principles of the National Response Framework.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-800.d>

Recommended FEMA Online Courses

IS-363 Intro to Emergency Management for Higher Education

Course Overview

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The goal of this course is to provide Institutions of Higher Education (IHEs) with knowledge and planning strategies to protect lives, property, and the environment by supporting operations more effectively within the context of comprehensive emergency management.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-363>

IS-29 Public Information Officer Awareness

Course Overview

This course covers basic information about the role of a State or local Public Information Officer. The goal of this awareness course is to provide an orientation to the public information function and the role of the Public Information Officer (PIO) in the public safety/emergency management environment. <https://training.fema.gov/is/courseoverview.aspx?code=IS-29>

Attachment 2 – CSUMB Incident Management Team Training Plan Continued

Required Class Room Courses

G0191 Emergency Operations Center/Incident Command Interface

Course Overview

The course provides an opportunity for emergency management and response personnel to begin developing an Incident Command System (ICS)/Emergency Operations Center (EOC) interface for their communities. The course reviews ICS and EOC characteristics, responsibilities, and functions and depends heavily on activities and group discussions to formulate an interface.

CSUMB Incident Management Team – Position-Specific Training

Course Overview

Position Specific Training is to provide the additional training that may be needed by personnel responsible for managing incidents. This training is designed to provide all-hazards competencies for command, general staff, and selected unit leader positions within an Incident Management Team (IMT). The training is focused on specific position responsibilities, leading assigned personnel, communicating effectively, and ensuring the completion of assigned tasks to meet identified objectives for the position.

Recommended FEMA Online Courses for IMT

IS-42 Social Media in Emergency Management

Course Overview

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The purpose of this course is to provide the participants with best practices including tools, techniques, and a basic roadmap to build capabilities in the use of social media technologies in their emergency management organizations (State, local, Tribal) to further their emergency response missions. <https://training.fema.gov/is/courseoverview.aspx?code=IS-42>

IS-200.C ICS for Single Resources and Initial Action Incident

Course Overview

ICS 200 is designed to enable personnel to operate efficiently during an incident or event within the Incident Command System (ICS). ICS-200 provides training and resources for personnel who are likely to assume a supervisory position within the ICS. **Note:** IS-200.c is an updated version of the IS-200 course. If you have successfully completed IS-200, IS-200.a, or IS-200.b you may want to review the new version of the course. For credentialing purposes, the courses are equivalent.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-200.c>

Recommended FEMA Online Courses for IMT

IS-201 Forms Used for the Developing of the Incident Action Plan

Course Overview

The course is designed to provide training through an independent study vehicle on the use of ICS forms.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-201>

Optional Training Class Room Courses

ICS 300 Intermediate Incident Command System for Expanding Incidents

Course Overview

This course provides training for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in the ICS 100 and ICS 200 courses.

ICS 400 Advanced Incident Command System for Command and General Staff-Complex Incidents

Course Overview

This course provides training for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in ICS 100 through ICS 300 courses, which are prerequisites for the ICS 400 course.

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Attachment 3 - CSUMB Building Emergency Coordinators (BEC) Training Plan

Purpose

Emergency preparedness training is essential for every person in the Campus Community to be prepared for an emergency. Students see staff and faculty as the persons in charge of the classroom and they look to their instructors for direction during and after an emergency such as an “active shooter,” fire, earthquake, or other emergency events. The staff and faculty of the University have a responsibility to ensure they are prepared in the event of an emergency to assist the students and their co-workers in an emergency. UPD has outlined a series of courses that will instill the basic skills necessary to be prepared for an emergency that may occur. The Building Emergency Coordinators (BEC) play an essential part in the CSUMB Emergency Operations Plan, to assist with evacuations, promote emergency preparedness, and perform safety checks of the building they are assigned to.

In addition to the required training for University Staff and Faculty laid out in Attachment 4 CSUMB Staff and Faculty Emergency Preparedness Training Plan, a part of the CSUMB Campus Emergency Preparedness Multi-Year Training and Exercise Plan, Building Emergency Coordinators are required to have the following additional training.

Required Presentations & Classes to Attend

Building Emergency Coordinator Orientation Training

The BEC orientation training covers: an overview of the CSUMB Emergency Management Program, BEC responsibilities, BEC role in each phase of the emergency management program, BEC Equipment (Go Bag), Emergency Evacuation, BEC training requirements, and future training.

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Bi-annual Building Emergency Coordinator Training

The Emergency manager shall conduct training for the assigned BECs bi-annually, training may include: University Multi-Hazard Emergency Plan orientation, Building-specific planning, and preparedness, Building safety assessment, and Emergency procedures.

Attachment 3 - CSUMB Building Emergency Coordinators (BEC) Training Plan Continued

Required Presentations & Classes to Attend cont.

CPR/AED Class

Class Overview

This is a four-hour class, you will learn how to:

- perform life-saving adult, pediatric, and infant Cardio-Pulmonary Resuscitation (CPR)
- use an Automatic External Defibrillator (AED) in the event of a cardiac emergency

Attendees receive certification in CPR and AED use.

Classes are offered once a month and are available to all CSUMB students, faculty, and staff as well as University Corporation employees at no cost.

Fire Extinguisher Training (Hands-On)

Class Overview

The class addresses how to prevent fires and recognize fire hazards, and actions to take in the event of a fire, including the proper use of portable fire extinguishers. The class also will address the basic chemistry of fires, recognize common fire hazards, classify types of fires and fire extinguishers, identify how to respond to a fire, and specify the proper use of portable fire extinguishers. All participants will have an opportunity to learn hands-on how to use a fire extinguisher.

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Online Courses FEMA

ICS-100.c Introduction to the Incident Command System

Course Overview

ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher-level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS). <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>

Attachment 3 - CSUMB Building Emergency Coordinators (BEC) Training Plan Continued

Required Presentations & Classes to Attend cont.

IS-200.C ICS for Single Resources and Initial Action Incident

Course Overview

ICS 200 is designed to enable personnel to operate efficiently during an incident or event within the Incident Command System (ICS). ICS-200 provides training and resources for personnel who are likely to assume a supervisory position within the ICS. **Note:** IS-200.c is an updated version of the IS-200 course. If you have successfully completed IS-200, IS-200.a, or IS-200.b you may want to review the new version of the course. For credentialing purposes, the courses are equivalent.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-200.c>

IS-700.B National Incident Management System (NIMS) An Introduction

Course Overview

This course introduces and overviews the National Incident Management System (NIMS). NIMS provides a consistent nationwide template to enable all government, private-sector, and nongovernmental organizations to work together during domestic incidents.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>

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Attachment 4 – CSUMB Staff and Faculty Emergency Preparedness Training Plan

Purpose

Emergency preparedness training is essential for every person in the Campus Community to be prepared for an emergency. Students see staff and faculty as the persons in charge of the classroom and they look to their instructors for direction during and after an emergency such as an “active shooter,” fire, earthquake, or other emergency events. The staff and faculty of the University have a responsibility to ensure they are prepared in the event of an emergency to assist the students and their co-workers in an emergency. UPD has outlined a series of courses that will instill the basic skills necessary to be prepared for an emergency that may occur.

The required training for University staff and faculty is laid out in Attachment 4 CSUMB Staff and Faculty Emergency Preparedness Training Plan, a part of the CSUMB Campus Emergency Preparedness Multi-Year Training and Exercise Plan.

Required Courses

Skill Port Training

Emergency and Disaster Preparedness – Cal OSHA

Course Overview

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This course was designed and developed to provide instruction on emergency response, safety, reporting, and evacuation of company facilities and work areas in the event of a natural disaster, fire, bomb threat, or other emergencies. The procedures contained in this training should be followed unless otherwise directed by your employer, police, or fire department officials. Learner objectives are to discuss the purpose and scope of an emergency response plan, describe the purpose and scope of an emergency evacuation plan, recall the actions to take in specific emergencies, describe the purpose and scope of a workplace violence prevention plan, and identify specific actions to take in the event of a bomb threat.

Attachment 4 – CSUMB Staff and Faculty Emergency Preparedness Training Plan Continued

Skill Port Training

Fire Safety and Prevention

Course Overview

This course addresses how to prevent fires and recognize fire hazards. It will also discuss what actions to take in the event of a fire, including the proper use of portable fire extinguishers. The content in this course is designed to comply with the intent of the applicable regulatory requirements.

Learner objectives are to understand the basic chemistry of fires, recognize common fire hazards, classify types of fires and fire extinguishers, identify the general requirements of egress or exit standards, specify how to prevent workplace fires, identify how to respond to a fire, and specify the proper use of portable fire extinguishers.

Disaster Service Worker (DSW) Course Virtual Academy (UPD Website)

Course Overview

The Disaster Service Worker Training provides resources, information, and training to better prepare public employees when disaster strikes.

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All public employees are included in disaster service worker status. Public employees include all persons employed by any county, city, state agency, or public district.

This means that all CSUMB employees have disaster worker status. The oath or affirmation per California Code 3102 is signed by all CSUMB employees as part of the hiring paperwork when you are first hired.

Presentations & Classes to Attend

University Police Department Active Shooter Training Presentation

Course Overview

This training includes interesting and important information to assist you in the event of an active shooter incident. The topics covered: Recent active shooter statistics, How major active shooter incidents changed campus policy, How to interact with responding officers, red flag indicators, Notification given, and preventative safety taken by the University and Campus resources

Attachment 5 - CSUMB Emergency Preparedness Academy

Purpose

Emergency preparedness training is essential for every person in the Campus Community to be prepared for an emergency. The UPD has put together a series of online and hands-on classes that will instill the basic skills necessary to be prepared for an emergency that may occur.

The required training for a Certificate of Completion of the CSUMB Emergency Preparedness Academy is laid out in Attachment 3 CSUMB Emergency Preparedness Academy, a part of the CSUMB Campus Emergency Preparedness Multi-Year Training and Exercise Plan.

Required Courses for Certification on Completion

Online Courses

IS-10.a Animals in Disaster Awareness and Preparedness

Course Overview

This course is intended to help animal owners, care providers, and industries to understand incident management. The objectives of this course are to increase awareness and preparedness

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among animal owners and care providers and to describe how typical hazards affect animals and what can be done by responsible owners to reduce the impact of disasters.

<https://training.fema.gov/is/courseoverview.aspx?code=IS-10.a>

ICS-100.c Introduction to the Incident Command System

Course Overview

ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher-level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS). <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>

Attachment 5 - CSUMB Emergency Preparedness Academy Continued

IS-325: Earthquake Basics: Science, Risk, and Mitigation

Course Overview

This 30-minute independent study course presents basic information on earthquake science, risk, and mitigation. It also discusses techniques for structural and non-structural earthquake mitigation. Earthquake Basics is targeted to a wide range of audiences, including homeowners, business owners, the private sector, federal, state, tribal, and local government workforce at all levels, first responders, non-profit organizations, volunteers, and community-based organizations. <https://training.fema.gov/is/courseoverview.aspx?code=IS-325>

Skill Port Training

Emergency and Disaster Preparedness – Cal OSHA

Course Overview

This course was designed and developed to provide instruction on emergency response, safety, reporting, and evacuation of company facilities and work areas in the event of a natural disaster, fire, bomb threat, or other emergencies. The procedures contained in this training should be

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followed unless otherwise directed by your employer, police, or fire department officials. Learner objectives are to discuss the purpose and scope of an emergency response plan, describe the purpose and scope of an emergency evacuation plan, recall the actions to take in specific emergencies, describe the purpose and scope of a workplace violence prevention plan, and identify specific actions to take in the event of a bomb threat.

Fire Safety and Prevention

Course Overview

This course addresses how to prevent fires and recognize fire hazards. It will also discuss what actions to take in the event of a fire, including the proper use of portable fire extinguishers. The content in this course is designed to comply with the intent of the applicable regulatory requirements. Learner objectives are to understand the basic chemistry of fires, recognize common fire hazards, classify types of fires and fire extinguishers, identify the general requirements of egress or exit standards, specify how to prevent workplace fires, identify how to respond to a fire, and specify the proper use of portable fire extinguishers.

Attachment 5 - CSUMB Emergency Preparedness Academy Continued

Presentations & Classes to Attend

University Police Department Active Shooter Training Presentation

Course Overview

This training includes interesting and important information to assist you in the event of an active shooter incident. The topics covered: Recent active shooter statistics, How major active shooter incidents changed campus policy, How to interact with responding officers, red flag indicators, Notification given, and preventative safety taken by the University and Campus resources

CPR/AED Class

Class Overview

This is a four-hour class, you will learn how to:

- perform life-saving adult, pediatric, and infant Cardio-Pulmonary Resuscitation (CPR)
- use an Automatic External Defibrillator (AED) in the event of a cardiac emergency

Attendees receive certification in CPR and AED use.

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Classes are offered once a month and are available to all CSUMB students, faculty, and staff as well as University Corporation employees at no cost.

Fire Extinguisher Training (Hands-On)

Class Overview

The class addresses how to prevent fires and recognize fire hazards, and actions to take in the event of a fire, including the proper use of portable fire extinguishers. The class also will address the basic chemistry of fires, recognize common fire hazards, classify types of fires and fire extinguishers, identify how to respond to a fire, and specify the proper use of portable fire extinguishers. All participants will have an opportunity to learn hands-on how to use a fire extinguisher.

Attachment 5 - CSUMB Emergency Preparedness Academy Continued

Emergency and Disaster Preparedness Training Presentation

Class Overview

The class addresses how to be prepared for an emergency or disaster for you and your family. Topics covered will include: Types of Disasters, Building an Emergency Kit, Developing a Personal Emergency Plan, How to Stay Informed, Emergency Preparedness for Pet Owners, and how you can help in the event of a disaster. The class includes handouts and information to take home.